



## Email to Host Organisations

Subject: Request for EMS Placement Opportunity

Dear [Recipient's Name],

I hope this email finds you well. My name is [Your Name], and I am a paramedic trainee from Germany participating in the DGRé Mobility Program. I am writing to express my interest in undertaking a practical placement with your organisation.

The DGRé Mobility Program offers paramedic trainees like myself the invaluable opportunity to gain international experience by working with EMS providers across Europe. This program aims to enhance our professional skills and foster intercultural awareness through exposure to different EMS practices and cultural environments.

### About the Placement:

- **Duration:** The placement is a short-term learning mobility activity, lasting 10 days, including travel days.
- **Requirements:** The placement should involve a minimum of 4 x 12 hours shifts, where I will join your team as a third person on an emergency ambulance or similar.
- **Learning Agreement:** Before the placement begins, a learning agreement will be established between my vocational school, your organisation, and myself. I would be happy to send you a copy of this learning agreement to have a look at, along with suggested learning outcomes and tasks.
- **Recognition:** Upon completion of the placement, my achieved learning outcomes will be documented and recognised with a Europass Mobility.

### Support and Responsibilities:

- **Logistics:** I will be responsible for organising my own transport, accommodation, and insurance (travel and liability).
- **Financial Support:** I am eligible for Erasmus+ funding, which will help cover my expenses. In addition, I understand that host organisations also receive an Erasmus+ funding contribution to assist with administrative costs and any costs associated with mentoring. Please feel free to contact the DGRé coordinator for more details ([trisha.morrissey@dgre.de](mailto:trisha.morrissey@dgre.de)) or visit the website ([www.dgre.org/dgre-mobility-program/](http://www.dgre.org/dgre-mobility-program/)).

I am enthusiastic about the possibility of learning from your team and contributing to your organisation during my placement. I believe this experience will significantly enrich my training and professional development, and I am eager to bring the skills and knowledge I gain back to Germany.

Thank you for considering my request. I look forward to your positive response and the opportunity to discuss this further.

Kind regards,

[Your Full Name]

[Your Contact Information]

Paramedic Trainee, DGRé Mobility Program

Deutsche Gesellschaft für Rettungswissenschaften (DGRé)

[www.dgre.org/dgre-mobility-program/](http://www.dgre.org/dgre-mobility-program/)